

2024-25 ANNUAL GENERAL MEETING PACKAGE

Thursday, June 12, 2025



**SASKATCHEWAN
— SPORTS —
HALL OF FAME**

ANNUAL GENERAL MEETING

Saskatchewan Sports Hall of Fame
2205 Victoria Avenue
Regina, Saskatchewan
S4P 2L7

Thursday, June 12, 2024
7:00 p.m.

AGENDA

1. Call to Order
2. Welcome and Introduction of Guests
3. Approval of Agenda
4. Presentation of Minutes of 2024 AGM – June 5, 2024 and Motion of Approval
5. Presentation of Operating Budget for 2025/2026
6. Presentation of Independent Auditor's Report
7. Presentation of Financial Statement
 - 2024/2025 Audited Statement to March 31, 2025 as prepared by Virtus Group
8. Appointment of Auditor for Year 2025/2026
9. Chair's Report
10. Executive Director's Report
11. Sport History Project Report
12. Governance Committee Report
 - Nominations & Elections of new Board Members
13. Other Business
14. Closing Remarks
15. Motion to Adjourn

2024-2025 BOARD OF DIRECTORS

Chair:

Robb Elchuk

Vice Chair:

Karen Meban

Treasurer:

Mike Babcock

Past Chair:

Trent Blezy

Directors:

Amber Day
Taylor Froehlich
Tennille Grimeau
Jennifer Leflar
Jeff Lightheart
Kelvin Ostapowich
Chris Weitzel
Cary Wessel

STAFF

Executive Director:

Erin Stankewich

Curator:

Bryann Seib

Communications Coordinator:

Matthew Gourlie

Education Coordinator:

Vickie Krauss

Saskatchewan Sports Hall of Fame
2205 Victoria Avenue
Regina, Saskatchewan
S4P 2L7

Wednesday, June 5, 2024
7:00 p.m.

MINUTES

Present:	Trent Blezy – Chair (Virtual)	Regrets:	Tim Leier
	Karen Meban - Vice Chair		Scott Kistner
	Robb Elchuk – Past Chair		
	Mike Babcock – Treasurer (virtual)		
	Amber Day (Virtual)		
	Tennille Grimeau (Virtual)		
	Jeff Lightheart		
	Kelvin Ostapowich		
	Cary Wessel		
	Chris Weitzel (Virtual)		
	David Pearce (Voting Member)		
	Jane Pearce (Voting Member)		
	Dick White (Voting Member)		
	Ron Todd (Voting Member/Virtual)		
	Morgan Carver (Voting Member/Virtual)		
	Neal Fense (Non-Voting Member/Presenter)		
	Taylor Froelich (Voting Member/Virtual)		
	Jennifer Leflar (Non-Voting Member/Virtual)		
	Erin Stankewich - Executive Director (recorder)		
	Matthew Gourlie - Communications Coordinator (Observer)		
	Vickie Krauss - Education Coordinator/Admin Assistant (Observer)		
	Bryann Seib - Curator (Observer)		

1. Call to Order
 - Trent Blezy, Chair, called the meeting to order at 7:01 p.m.
2. Welcome and Introduction of Guests
 - Trent Blezy, Chair, welcomed guests, staff, and board members. Vice Chair Karen Meban proceeded with a roll call to confirm attendance.

3. Approval of Agenda

MOTION: Approve the agenda as circulated.
WESSEL/MEBAN Carried

4. Presentation of Minutes of the 2023 AGM– May 23, 2023 and Motion of Approval

- Karen Meban Vice-Chair, reviewed the minutes of the 2023 Annual General Meeting. No additions or changes were reported.

MOTION: Approve the Minutes of the 2023 AGM hosted May 23, 2023, as circulated.

WESSEL/ELCHUK

Carried

5. Presentation of Operating Budget for 2024/2025
 - Erin Stankewich, Executive Director, presented the 2024-25 budget that had been approved by the board to no objections or questions.
6. Presentation of Independent Auditor's Report
 - Neal Fense from Virtus Group presented the Auditors Report in detail.
7. Presentation of Financial Statement - 2022/2023 Audited Statement to March 31, 2024 as prepared by Virtus Group
 - Neal Fense from Virtus Group presented the Audited Financial Statement ending March 31, 2024 in detail.
8. Appointment of Auditor for Year 2023/2024
 - Mike Babcock, Treasurer, recommended the re-appointment of Virtus Group.

MOTION: Move that Virtus Group be re-appointed as the auditor for year 2023/2024.

WESSEL/BLEZY

Carried

9. Chair's Report
 - Trent Blezy, Chair provided a verbal report in conjunction with the Chair's Report circulated in the Annual Report. Highlighting the good work of the team and the board in a year of transition.
10. Executive Director's Report
 - Stankewich highlighted the report as circulated in the Annual Report
 - Matthew Gourlie, Communications Coordinator, provided a synopsis of 2023/2024 communications activities.
 - Vickie Krauss, Education Coordinator, provided a synopsis of 2023/2024 programming initiatives.
 - Bryann Seib, Curator, provided a synopsis of 2023/2024 curatorial initiatives
11. Sport History Project Report
 - Stankewich highlighted the three active projects as a supplement to the Sport History Project report circulated in the Annual General Meeting Package.
12. Governance Committee Report
 - Cary Wessel provided a verbal presentation for the Governance Committee Report highlighting the committees work
 - Nominations & Elections
 - Cary Wessel, presented the nominations report as circulated in the Annual General Meeting Package. He then proceeded to call for nominations from the floor three (3) times.

MOTION: Move that nominations cease.
ELCHUK/BLEZY

Carried

- Cary Wessel presented the acclaimed state of Taylor Froelich, Jennifer Leflar and Kelvin Ostapowich

13. Other Business

- Trent Blezy acknowledged the work of outgoing board members Tim Leier and Scott Kistner
- Robb Elchuk thanked Chair Trent Blezy for his leadership of the organization during a time of immense transition.

14. Closing Remarks

- Trent Blezy thanked everyone for joining the AGM

15. Motion to Adjourn

Motion to adjourn at 7:50 p.m.
WESSEL/OSTAPOWICH

SASKATCHEWAN SPORTS HALL OF FAME

2024-25 OPERATING BUDGET

The 2025-26 budget presented was approved in January 2025 by the Board of Directors

REVENUE		2025/26 Approved Budget
A. SASK LOTTERIES TRUST FUND		
(1) Annual Funding	\$	441,000.00
(1a) One-time Annual Funding	\$	-
(2) MAP	\$	52,700.00
(3) Sport History Project	\$	25,000.00
SUBTOTAL	\$	518,700.00
B. SELF HELP - INTERNAL		
Membership Fees	\$	20,000.00
SUBTOTAL	\$	20,000.00
C. SELF HELP - EXTERNAL		
Donations (charitable tax receipted)	\$	25,000.00
Fundraising	\$	25,000.00
Interest	\$	10,000.00
Non-SLTF Grants	\$	35,500.00
Sponsorship	\$	10,000.00
Induction	\$	90,000.00
Outreach Exhibits & Research Fees	\$	2,500.00
Other - Unappropriated Surplus	\$	-
SUBTOTAL	\$	198,000.00
TOTAL REVENUE	\$	736,700.00
TOTAL EXPENSES	\$	733,794.66
	\$	2,905.34

EXPENSES		2025/26 APPROVED Budget
A. ADMINISTRATION		
(1) Salaries & Benefits	\$	333,177.00
(2) Office Operations	\$	161,927.66
Rent	\$	139,050.00
Parking	\$	4,760.66
Operating Costs	\$	6,000.00
Bank Fees	\$	3,250.00
IT and Technology (formerly Office Equipment)	\$	8,867.00
(3) Insurance	\$	11,845.00
(4) Legal Fees	\$	500.00
(5) Audit Fees	\$	7,375.00
(6) Accounting Fees	\$	2,850.00
(7) Staff Travel	\$	4,000.00
(8) Other		
	\$	521,674.66
B. CAPACITY/INTERACTION		
(1) Planning/Annual Retreat	\$	1,400.00
(2) Professional Development	\$	2,000.00
(3) Awards & Recognition	\$	2,000.00
(4) Meetings	\$	4,250.00
(5) Communications	\$	4,500.00
(6) Marketing & Promotions	\$	9,900.00
(7) Professional Memberships	\$	1,170.00
(8) Self-Help Initiatives (formerly Fundraising Expenses)	\$	7,000.00
(9) Other	\$	-
	\$	32,220.00
C. PROGRAMS & SERVICES		
(1) Museum Management (formerly Collection Management)	\$	5,200.00
(2) Induction	\$	75,500.00
(3) Outreach Initiatives (Formerly Planned Giving)	\$	16,250.00
(4) Education & Programming	\$	5,250.00
	\$	102,200.00
D. GRANTS		
Sport History Project	\$	25,000.00
MAP	\$	52,700.00
	\$	77,700.00
TOTAL REVENUE		\$ 736,700.00
TOTAL EXPENSES		\$ 733,794.66
		\$ 2,905.34

SPORT HISTORY PROJECT (SHP) GRANT 2024 - 2025

The Sport History Project (SHP) Grant is the envy of the sport heritage community in North America.

Unique to Saskatchewan, this grant allows organizations to capture and record, through a variety of means, the sport history of our province. Since its inception in the late 1980's the SHP has funded more than 40 publications, eBooks (both dedicated and produced in support of the print publications), and productions/exhibits. In addition, it has funded a number of archival management projects including the University of Saskatchewan Huskie Athletics archival collection and Special Olympics Saskatchewan archival holdings.

This year the Sport History Committee was made up of the following individuals: Kelvin Ostapowich, Robb Elchuk, Don Steponchev and Erin Stankewich.

At the beginning of the 2023-2024 year, there was three active SHP projects – The Saskatchewan Games 50-year history project, which worked through Phase III on their overall project. And the Phase I research stage of SASKSKI – Para Adaptive Snow Sport and Waterski Wakeboard Saskatchewan.

2023-2024 Project Activity is as follow:

- **The Saskatchewan Games Council (SGC)** Is continuing Phase III of their project, which includes website development and updates.
- **SASKSKI SASKI- Para Adaptive Snow Sports** Completed Phase I which resulted in 35 interviews of athletes, builders and experts on Saskatchewan Para-adaptive snow sports, 120 scanned archives (newspaper clippings, etc.) and a collection of 300 photos. All material will be narrowed down to develop both a non-fiction history book and a youth-focused book on the history of Para-adaptive snow sports in Saskatchewan as part of Phase II which they received a portion of their funding for in 2024
- **Waterski Wakeboard Saskatchewan** Completed Phase I which included research, collection and digitization of materials, organized by decade. They also created a searchable database for all digitized material. Phase II funding was awarded which will go towards the development of a website timeline.

GOVERNANCE COMMITTEE REPORT

2024 – 2025

In 2024, the Governance Committee reviewed Board Committee placements, Sask Sport 'Safe Sport' Policy updates, and new board member recruitment.

The Board situation with the year ending March 31, 2025 is as follows:

- Robb Elchuk and Mike Babcock have reached the end of their third three-year terms and can not be re-elected
- Tennille Grimeau, Chris Weitzel and Cary Wessel are choosing not to renew terms
- Jeff Lightheart and Karen Meban have completed their first term and are letting their names stand for re-election
- Chad Jedlic, Victoria Taras and Robin Wall are seeking election to serve their first term on the board
- The SSHF board can have a minimum of nine (9) board members and a maximum of fourteen (14) members serving on its board of directors at one time

At present the following five (5) individuals remain serving on the board (*in alphabetical order*):

- Trent Blezy
- Amber Day
- Taylor Froelich
- Jennifer Leflar
- Kelvin Ostapowich

The following five (5) individuals are being presented for election to the Board of Directors of the Saskatchewan Sports Hall of Fame:

- Chad Jedlic
- Jeff Lightheart
- Karen Meban
- Victoria Taras
- Robin Wall