

2019-20 ANNUAL GENERAL MEETING PACKAGE

Thursday, May 28, 2020



SASKATCHEWAN
— SPORTS —
HALL OF FAME

ANNUAL GENERAL MEETING

Saskatchewan Sports Hall of Fame
2205 Victoria Avenue
Regina, Saskatchewan
S4P 2L7

Thursday, May 28, 2020
7:00 p.m.

AGENDA

1. Call to Order
2. Welcome and Introduction of Guests
3. Approval of Agenda
4. Presentation of Minutes of 2019 A.G.M. – May 30, 2019 and Motion of Approval
5. Presentation of Operating Budget for 2020/2021
6. Presentation of Financial Statement
- 2019/2020 Audited Statement to March 31, 2020 as prepared by Virtus Group
7. Presentation of Auditor's Report and Motion of Adoption of Auditor's Report
8. Appointment of Auditor for Year 2020/2021
9. President's Report
10. Executive Director's Report
11. Sport History Project Report
12. Nominations Report & Elections
13. Other Business
14. Closing Remarks
15. Motion to Adjourn

2019-2020 BOARD OF DIRECTORS

President:

Rankin Jaworski

Vice President:

Nathan Morrison

Treasurer:

Mike Babcock

Secretary:

Robb Elchuk

Past President:

Linda Burnham

Directors:

Samer Awadh

Kevin Dureau

Lori Ebbesen

Don Gallo

Laurel Garven

Tennille Grimeau

Kelvin Ostapowich

STAFF

Executive Director:

Sheila Kelly

Communications Coordinator:

Matthew Gourlie

Curator:

Bryan Seib

Education Coordinator:

Vickie Krauss

ANNUAL GENERAL MEETING MINUTES

Saskatchewan Sports Hall of Fame
2205 Victoria Avenue
Regina, Saskatchewan
S4P 2L7

Thursday, May 30, 2019
7:00 p.m.

Present: Rankin Jaworski (President)
Nathan Morrison (Vice President)
Mike Babcock (Treasurer)
Robb Elchuk (Secretary)
Linda Burnham (Past President)
Kevin Dureau
Lori Ebbesen
Don Gallo
Laurel Garven
Tennille Grimeau
Kelvin Ostapowich
Sheila Kelly (Executive Director)
Bryann Seib (Curator)
Matthew Gourlie (Communications Coordinator)

Regrets: Samer Awadh

1. Call to Order

- President, Rankin Jaworski called the meeting to order at 7:09 p.m.

2. Welcome and Introduction of Guests

- Rankin Jaworski welcomed everyone to the meeting.

3. Approval of Agenda

MOTION: Move approval of the agenda as circulated.
MORRISON/BURNHAM Carried

4. Presentation of Minutes of 2018 A.G.M. – June 7, 2018 and Motion of Approval

- Robb Elchuk presented the minutes from the 2018 Minutes, June 7, 2018
- It was noted that Lori Ebbesen's name is misspelt on page 2

MOTION: Move approval of the Minutes of the 2018 A.G.M. with the corrected spelling of Lori Ebbesen's name.
DUREAU/BABCOCK Carried

5. Presentation of Annual Budget for 2019/2020

- Sheila Kelly presented the balanced budget for 2019/20. She noted that the board had, before the A.G.M., authorized the transfer of \$69K from Unrestricted Surplus which,

while these funds are available, will be reflected as a deficit at the end of 2019/20 if spent as planned.

MOTION: Move approval of the 2019/2020 budget as presented.
BURNHAM/ELCHUK Carried

6. Presentation of Financial Statement

- 2018/2019 Audited Statement to March 31, 2019 as prepared by Virtus Group
- Treasurer, Mike Babcock, reviewed the Audited Financial Statement ending March 31, 2019 in detail.

MOTION: Move to accept the Audited Financial Statement ending March 31, 2019 as presented.
GALLO/GARVEN Carried

7. Presentation of Auditor's Report and Motion of Receipt of Auditor's Report

- Mike presented the Auditor's Report in detail. Virtus indicate that the organization is in good standing.
- It was noted that this is a qualified position because of the level of donations, etc. that are received.

MOTION: Move receipt of the Auditor's Report as submitted.
ELCHUK/OSTAPOWICH Carried

8. Appointment of Auditor for Year 2019/2020

MOTION: Move that Virtus Group be appointed as the auditor for year 2019/2020.
BABCOCK/GARVEN Carried (Rankin Jaworski abstained from vote)

- This will be the 5th year for Virtus Group as auditor

9. President's Report

- Please see circulated President's Report in the Annual Report.
- Rankin thanked Matthew Gourlie for assisting in the new format for the President's Report.
- Rankin extended thanks to Fiona Cribb who has completed a 3-year term on the board and chosen not to stand for re-election.
- Rankin extended congratulations to Linda Burnham who has completed 10 years on the board to date.

MOTION: Move to receive the President's Report as presented.
DUREAU/BURNHAM Carried

10. Executive Director's Report

- Please see circulated Executive Director's Report in the Annual Report.
- Don asked about the opportunities for using the "Nominations" banner in conjunction with the traveling mobile exhibit trailer. Sheila noted that when the trailer is in an indoor location this works well. Not so practical outside.
- Don noted that *Bridges* (S'toon weekly newspaper) did stories on Lisa Franks and Bob Haver. It shows that we are on the right track with our nominees/inductees.

- Sheila extended thanks, on behalf of the staff, to the board for their commitment to the SSHF and their strong leadership. The strength of the board is recognized by many of our colleagues in the industry.

MOTION: Move to receive the Executive Director's Report as presented.
MORRISON/GRIMEAU **Carried**

11. Sport History Project Report

- Please see circulated Sport History Project report in the Annual Report.

MOTION: Move receipt of the Sport History Project report as presented.
BABCOCK/ELCHUK **Carried**

12. Nominations Report & Elections

- Lori Ebbesen, chair of the Governance Committee, thanked the members of the committee for their efforts in support of the nomination slate.
- Please see circulated report in the Annual Report
- Lori Ebbesen presented the report and proceeded to call for nominations from the floor three (3) times.

MOTION: Move that nominations cease.
GARVEN/ELCHUK **Carried**

MOTION: Move that the slate of Michael Babcock, Kevin Dureau, Robb Elchuk and Tennille Grimeau be accepted.

EBBESEN/GARVEN **Carried**

- Tennille Grimeau spoke briefly to her nomination, noting that she felt she might be able to bring more to the board in the realm of membership & marketing. Looking for networking opportunities.
- All of the board/staff members conducted a round table sharing their skill sets and areas of interest.
- Rankin Jaworski congratulated everyone of their successful election.

13. Other Business

- Nothing was brought forward.

14. Closing Remarks

- Rankin Jaworski thanked everyone for their commitment to the board and he extended thanks to the staff. He noted that this is an enjoyable/entertaining board to serve on.

15. Motion to Adjourn

MOTION to adjourn at 7:53 p.m.
ELCHUK

SASKATCHEWAN SPORTS HALL OF FAME 2020-21 OPERATING BUDGET

SASKATCHEWAN SPORTS HALL OF FAME				
ANNUAL BUDGET 2020/21 Updated for COVID-19 Financial Risk Assessment				
REVENUE		2020/2021	2020/2021 Revised COVID-19	2021/2022
A. SASK LOTTERIES TRUST FUND				
	(1) Annual Funding	\$404,000.00	\$404,000.00	\$413,300.00
	(2) MAP	\$48,000.00	\$48,000.00	\$49,100.00
	(3) Sport History Project	\$25,000.00	\$25,000.00	\$25,000.00
	SUBTOTAL	\$477,000.00	\$477,000.00	\$487,400.00
B. SELF HELP - INTERNAL				
	(1) Membership Fees	\$15,000.00	\$15,000.00	\$15,000.00
	SUBTOTAL	\$15,000.00	\$15,000.00	\$15,000.00
C. SELF HELP - EXTERNAL				
	(1) Donations (charitable tax receipted)	\$25,000.00	\$10,000.00	\$25,000.00
	(2) Fundraising			
	(i) Wine Evening	\$3,250.00	\$0.00	\$3,250.00
	(a) Donations (charitable tax receipt)	\$2,250.00	\$0.00	\$2,250.00
	(ii) Online Raffles	\$0.00	\$0.00	\$0.00
	(3) Interest	\$2,500.00	\$1,000.00	\$2,500.00
	(4) Sponsorship	\$32,315.00	\$10,000.00	\$30,000.00
	(5) Induction			
	(i) Ticket Sales	\$21,000.00	\$0.00	\$21,000.00
	(ii) Ad Sales	\$13,000.00	\$0.00	\$13,000.00
	(iii) Raffle Sales	\$3,000.00	\$0.00	\$3,000.00
	(iv) Sponsorship	\$25,350.00	\$0.00	\$22,850.00
	(v) Donations (charitable tax receipted)	\$14,250.00	\$0.00	\$14,250.00
	(6) Outreach Exhibits & Research Fees	\$10,000.00	\$7,000.00	\$10,000.00
	(7) Non-SLTF Grants	\$23,704.00	\$23,592.00	\$16,500.00
	(8) Sport Investor Club	\$3,800.00	\$3,800.00	\$3,800.00
	(9) Other	N/A		N/A
	SUBTOTAL	\$179,419.00	\$55,392.00	\$167,400.00
	TOTAL	\$671,419.00	\$547,392.00	\$669,800.00

EXPENSES:**A. ADMINISTRATION**

(1) Salaries & Benefits		\$275,753.00	\$263,646	\$280,538.00
(2) Office Operations				
	(i) Rent	\$118,024.00	\$124,490.00	\$126,980.00
	(ii) Parking	\$3,974.00	\$4,108.00	\$4,272.00
	(iii) Operating Costs (i.e. postage, telephone)	\$12,750.00	\$12,750.00	\$13,000.00
	(iv) Bank Fees	\$2,000.00	\$1,000.00	\$2,000.00
	(v) Office Equipment	\$2,000.00	\$0.00	\$3,000.00
(3) Insurance		\$12,000.00	\$10,000.00	\$12,500.00
(4) Legal Fees		\$500.00	\$500.00	\$500.00
(5) Audit Fees		\$6,750.00	\$6,750.00	\$6,750.00
(6) Accounting Fees		\$1,500.00	\$1,000.00	\$1,500.00
(7) Staff Travel		\$7,830.00	\$1,000.00	\$6,975.00
(8) Other				
	SUBTOTAL	\$443,081.00	\$425,244.00	\$458,015.00

B. CAPACITY/INTERACTION

(1) Planning/Annual Retreat		\$5,000.00	\$0.00	\$5,000.00
(2) Professional Development		\$1,200.00	\$0.00	\$1,900.00
(3) Awards & Recognition		\$1,500.00	\$1,500.00	\$1,500.00
(4) Meetings				
	(i) Board & Executive	\$7,275.00	\$5,035.00	\$9,000.00
	(ii) AGM	\$500.00	\$0.00	\$500.00
(5) Communications				
	(i) Social Media	\$500.00	\$500.00	\$500.00
	(ii) Website	\$1,000.00	\$500.00	\$1,000.00
	(iii) Print	\$1,200.00	\$700.00	\$1,200.00
(6) Marketing & Promotions				
	(i) Online Activations	\$500.00	\$0.00	\$500.00
	(ii) Print	\$2,000.00	\$0.00	\$2,000.00
	(iii) Television	\$4,200.00	\$4,200.00	\$4,200.00
(7) Professional Memberships		\$1,500.00	\$700.00	\$1,500.00
(8) Fundraising Expenses				
	(i) Wine Evening	\$2,500.00	\$0.00	\$2,500.00
	(ii) Online Raffles	N/A	N/A	N/A
(9) Other				
	SUBTOTAL	\$28,875.00	\$13,135.00	\$31,300.00

C. PROGRAMS & SERVICES					
	(1) Collection Management				
	(i) Exhibit Development	\$4,500.00	\$2,000.00		\$2,500.00
	(ii) Incoming Traveling Exhibits (external s	N/A	N/A		N/A
	(iii) Digital Storage/Online Database	N/A	N/A		\$250.00
	(iv) Conservation Supplies	\$1,000.00	\$0.00		\$1,000.00
	(2) Traveling Mobile Exhibit				
	(i) Activation Costs for Event Attendance	\$15,936.00	\$8,100.00		\$16,000.00
	(ii) Activation Costs for Never Give Up	\$7,007.00	\$0.00		N/A
	(iii) Amortization Traveling Exhibit	\$16,305.00	\$16,305.00		N/A
	(3) Gallery Upgrades/Maintenance (i.e. simulator, vi	\$2,000.00	\$4,000.00		\$2,000.00
	(4) Induction				
	(i) Print & Publication	\$8,312.00	\$0.00		\$7,050.00
	(ii) Facility, Food, Beverage & Production	\$45,200.00	\$0.00		\$42,800.00
	(iii) Hosting	\$18,600.00	\$0.00		\$18,600.00
	(iv) Planned Giving Support	\$500.00	\$0.00		\$500.00
	(5) Planned Giving				
	(i) Great-West Life Sport Legacy Program	\$4,200.00	\$4,200.00		\$4,200.00
	(ii) Sport Investors Club Legacy Program	\$750.00	\$750.00		\$750.00
	(iii) Planned Giving General		Unrestricted surplus allocation	Unrestricted surplus allocation	
	(6) Education				
	(i) <i>Creating Active Champions</i> - Summer	\$500.00	\$100.00		\$500.00
	(ii) Interpretive Activities General	\$1,500.00	\$0.00		\$1,000.00
	(iii) Heritage Fairs	\$100.00	\$100.00		\$100.00
		SUBTOTAL	\$126,410.00	\$35,555.00	\$97,250.00
D. CATEGORICAL GRANTS					
	(1) Sport History Project	\$25,000.00	\$25,000.00		\$25,000.00
	(2) MAP	\$48,000.00	\$48,000.00		\$49,100.00
		SUBTOTAL	\$73,000.00	\$73,000.00	\$74,100.00
		TOTAL	\$671,366.00	\$546,934.00	\$660,665.00
		NET INCOME/(LOSS)	\$53.00	\$458.00	\$12,949.00

SPORT HISTORY PROJECT (SHP) GRANT 2019-2020

The Sport History Project (SHP) Grant is the envy of the sport heritage community in North America.

Unique to Saskatchewan, this grant allows organizations to capture and record, through a variety of means, the sport history of our province. Since its inception in the late 1980's the SHP has funded more than 40 publications, eBooks (both dedicated and produced in support of the print publications), and productions/exhibits. In addition, it has funded a number of archival management projects including the University of Saskatchewan Huskie Athletics archival collection and Special Olympics Saskatchewan archival holdings.

One of the SHP publications, *The Spirit of '89: Memories from the 1989 Jeux Canada Summer Games* written by Ned Powers, was recognized in 2015 by the International Sports Heritage Association's ISHY Awards for Best Book, Printed Hard-Cover or Soft-Bound by an Institution with a Budget US \$250,000 or More.

The SHP grant supports the diversity and inclusivity that is Saskatchewan. In 2019/20 the SHP Committee, comprised of Don Gallo, Shirley Shockey, Don Steponchev and Sheila Kelly, was able to recommend to the SSHF board grant funding allocations to support the continuation of a project initiated in 2018/19, as well as support a Phase I submission from a new applicant.

The North American Indigenous Games (NAIG) Team Saskatchewan project received Phase II funding in order to organize and compile the multi-media materials sourced in Phase I and produce written and audio stories about NAIG development, performances and instrumental people that will be incorporated into the interpretive website and traveling exhibit that are the end goals of the project. The overall goal of Phase II is to create an interpretive history of Team Saskatchewan that captures and celebrates provincial accomplishments in athletic and sport building excellence with a particular focus to honour the second NAIG games (the first NAIG to be hosted in Saskatchewan) in 1993 in Prince Albert.

Menagerie Productions received Phase I funding in order to research the history of Pere Athol Murray, Jack Gorman, and the development of the Athol Murray College of Notre Dame, Wilcox. Pere Murray has been inducted into the SSHF (1967), the Canada's Sports Hall of Fame (1972), and the Hockey Hall of Fame (1998). Additionally, he received the Order of Canada in 1968. However, mention Pere's name to the young hockey players of today and many have never heard of him. The goal of Phase I is to pursue the research behind the rich legacy in Saskatchewan's hockey history while paying homage to a unique and charismatic individual, whose drive to impact the lives of young people crossed racial, religious and language barriers. The ultimate outcome for this Phase I research is to develop it into a stage play celebrating the history surrounding the Athol Murray College of Notre Dame. Menagerie Productions was behind the very successful production, *Diamond Girls* (2016), so has a strong track record of bringing history to light in an entertaining, engaging manner.

NOMINATIONS REPORT 2019-2020

A component of the SSHF's ongoing strategic planning's Top Line Strategy is specific to organizational development.

- **Organizational Development:** To create an effective and qualified board that is conscious of its own role and responsibilities; that is motivated by the mission of the organization; and that is willing and able to actively participate in board leadership.

With this in mind the SSHF has identified specific skill sets that are collectively required for the Board when sourcing nominations.

The situation with the year ending March 31, 2020 is as follows:

- Linda Burnham has completed three elected terms and an additional two years as past president and will now be officially stepping off the board.
- Rankin Jaworski has completed two terms and will now move into the non-elected position of past president.
- Donald Gallo and Nathan Morrison have completed two terms and have chosen not to stand for re-election.
- Laurel Garven has completed two terms and will stand for re-election.
- Samer Awadh has completed his first term and will stand for re-election.

The incorporation papers of the SSHF stipulate a minimum of 9 Directors and a maximum of 14. At present the following individuals are serving on the board:

- Michael Babcock
- Kevin Dureau
- Robb Elchuk
- Lori Ebbesen
- Tennille Grimeau
- Rankin Jaworski
- Kelvin Ostapowich

In light of our strategic direction it is the intention of the Governance Committee to submit the names of the following individuals for election to the Board of Directors of the Saskatchewan Sports Hall of Fame:

- Samer Awadh
- Trent Blezy
- Laurel Garven

Trent Blezy

To date, the professional career of Trent Blezy includes the Government of Saskatchewan and the Johnson Shoyama Graduate School of Public Policy, where his main areas of responsibility have been in managing public relations issues and advancing public policy utilizing a variety of mechanisms.

As a volunteer Trent has worked in fundraising capacities to support the Saskatchewan Children's Hospital Foundation, and has held a number of positions with various Constituency Associations through the Conservative Party and the Saskatchewan Party.

Sports have always been and always will be a part of Trent's life. He believes sports have a tremendous ability to bring people together, evoking an emotional response in people unlike other activities can. He looks forward to the opportunity of being a part of an organization involved with and celebrating those who elicit that emotional connection.